

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
APRIL 7, 2011 @ 9:00 AM**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office, in Heisler, Alberta on Thursday, April 7, 2011 at 9:00 AM.

PRESENT: Sean Maciborski Mayor
Kel Tetz Councillor
Brenda Loesch Chief Administrator Officer

ABSENT: Dennis Steil Deputy Mayor

CALL TO ORDER:

Mayor Maciborski called the meeting to order at 9:00 AM.

ADOPTION OF AGENDA:

Motion 85/11

Moved by Councillor Tetz to adopt the agenda with the following additions:

Under Delegation: Brian King – Presentation of 2010 financial statement.

Under New Business:

6.15 Resignation from Debbie Steil – Treasurer, Heisler Municipal Library

6.16 ATCO – HVDC Line

6.17 ATCO – Tree Removal

Under “In Camera”:

7.6 Restricted Dogs

CARRIED

DELEGATION:

Council welcomed Darrick Brouchu from ATCO to the meeting at 9:00 AM. Council discussed the trees which were being trimmed in the Village. Darrick advised council that ATCO would donate vouchers for low growing vegetation to replace the trees which are being removed. Mayor Maciborski also advised Darrick about the pile of trees which are piled west of the church. Darrick advised council that they would be removed in the spring. Darrick left the meeting at 9:20 AM.

Council welcomed Brian King from Brian King Professional Corporation to the meeting at 9:40 AM. Brian reviewed the 2010 financial statement with council.

Motion 86/11

Moved by Councillor Tetz to accept the 2010 financial statement as presented by Brian King Financial Corporation.

CARRIED

MINUTES:

Motion 87/11

Moved by Mayor Maciborski that Heisler Council approve the March 9, 2011 regular council meeting minutes with a change on motion 81/11. A change from Deputy Mayor Tetz to Councillor Tetz was made.

CARRIED

FINANCE:

Motion 88/11

Moved by Councillor Tetz that Heisler Village Council accept the cheque register #626 - #663 in the amount of **\$38,579.66**.

CARRIED

Motion 89/11

Moved by Mayor Maciborski that Heisler Village council accept the Village of Heisler financial statement for the period ending February 28, 2011.

CARRIED

Motion 90/11

Moved by Councillor Tetz that Heisler Village Council approves a **\$50.00** operating petty cash float to pay out small amounts of cash, and have these expenses approved by council.

CARRIED

Motion 91/11

Moved by Mayor Maciborski to pay Dennis Steil's expenses for March and part of April, 2011 on the amount of **\$324.50**.

CARRIED

OLD BUSINESS:

Action List:

Motion 92/11

Moved by Mayor Maciborski to accept the action list as information presented to council.
CARRIED

West Central Planning Update – Land Use Bylaw

Motion 93/11

Moved by Mayor Maciborski to postpone this agenda item until the Land Use Bylaw has been amended.

CARRIED

NEW BUSINESS:

Royal Purple Request:

Motion 94/11

Moved by Mayor Maciborski that Heisler Village Council send a representative to the April 9, 2011 District Meeting of the Royal Purple to give a few words of welcome.

CARRIED

Proclamation Senior's Week 2011:

Motion 95/11

Moved by Mayor Maciborski that in honor of the past, present and future contributions of the seniors of this community and throughout Alberta that Heisler Village Council proclaim June 6 – 12, 2011 to be "Seniors' Week". In honor of Seniors' Week the Village of Heisler Council will host a B.B.Q. to celebrate this event on June 11, 2011 @ 11:30 AM – 2:00 PM and to send a letter to Dave Quest MLA, advising him of our intentions.

CARRIED

Motion 96/11

Moved by Mayor Maciborski to collect food and cash for the Food Bank, when Heisler Village Council hosts the Seniors' B.B.Q.

CARRIED

Policy 1210 – Complaint Form:

Motion 97/11

Moved by Councillor Tetz that Heisler Village Council accept and approve Policy 1210 – Complaint Forms.

CARRIED

Exploration of Paper Recycling – Town Of Sedgewick:

Motion 98/11

Moved by Mayor Maciborski that Heisler Village Council not participate in the Exploration of Paper Recycling with the Town of Killam or the Town of Sedgewick for budgeting purposes.

CARRIED

Appointment of FOIP Coordinator:

Motion 99/11

Moved by Mayor Maciborski that Heisler Village Council appoints Brenda Loesch, CAO to act as FOIP Co-coordinator for the Village of Heisler as per Section 95 of the FOIP Act.

CARRIED

FOIP Training:

Motion 100/11

Moved by Mayor Maciborski that Heisler Village Council approves one day FOIP training for Brenda Loesch and all costs will be incurred by the Village of Heisler.

CARRIED

Bylaw 451-11 – Penalties to Unpaid Taxes:

Motion 101/11

Moved by Mayor Maciborski that Heisler Village Council gives first reading to Bylaw 451-11 a bylaw to provide penalties on unpaid taxes.

CARRIED

Motion 102/11

Moved by Councillor Tetz that Heisler Village Council gives second reading to Bylaw 451-11 a bylaw to provide penalties on unpaid taxes.

CARRIED

Motion 103/11

Moved by Mayor Maciborski that Heisler Village Council proceeds to third reading to Bylaw 451-11 a bylaw to provide penalties on unpaid taxes.

CARRIED

Motion 104/11

Moved by Councillor Tetz that Heisler Village Council gives third and final reading to Bylaw 451-11 a bylaw to provide penalties on unpaid taxes.

CARRIED

Bylaw 434-08 Amendment:

Motion 105/11

Moved by Councillor Tetz that Heisler Village council amends Bylaw 434-08 to read as follows:

7(a) amend from 1% per month to 2% per month, and 12% per annum to 24% per annum
7 (e) amend from 72 hours notice to 7 calendar days.

CARRIED

Bylaw 450-11 Municipal Emergency Management Bylaw:

Motion 106/11

Moved by Mayor Maciborski that Heisler Village Council give first reading to Bylaw 450-11 for the purpose of Municipal Emergency Management.

CARRIED

Motion 107/11

Moved by Councillor Tetz that Heisler Village Council give second reading to Bylaw 450-11 for the purpose of Municipal Emergency Management.

CARRIED

Motion 108/11

Moved by Mayor Maciborski that Heisler Village Council proceeds to third reading to Bylaw 450-11 for the purpose of Municipal Emergency Management.

CARRIED

Motion 109/11

Moved by Councillor Tetz that Heisler Village Council give third and final reading to Bylaw 450-11 for the purpose of Municipal Emergency Management.

CARRIED

Appointment of:

Emergency Advisory Committee

Director of Emergency Management

Deputy Director of Emergency Management

Motion 110/11

Moved by Mayor Maciborski that Heisler Village Council appoints Joe Martz, Mickey Heisler, and Kel Tetz as the Emergency Advisory Committee for the Village of Heisler.

CARRIED

Motion 111/11

Moved by Councillor Tetz that Heisler Village Council appoint Mickey Heisler as Director of Emergency Management, for the Village of Heisler.

CARRIED

Motion 112/11

Moved by Mayor Maciborski that Heisler Village Council appoints Kel Tetz as Deputy of Director of Emergency Management for the Village of Heisler.

CARRIED

Drainage Issues:

Council discussed the options they may have if drainage problems should occur. The options were to pump the water into the Public Works Foreman dugout, or have the fire trucks break up the ditches.

Tarring of Main Street:**Motion 113/11**

Moved by Mayor Maciborski to instruct CAO to obtain prices for tarring Main Street and apply for funding under the Street Improvement Program for 2011.

CARRIED

Resignation of Debbie Steil – Treasurer Heisler Municipal Library:**Motion 114/11**

Moved by Mayor Maciborski to accept Debbie Steil's letter of resignation as Treasurer of the Heisler Municipal Library and appoint Linda Roth as Interim Treasurer until another candidate is found.

CARRIED

ATCO - HVDC Line:

Heisler Village Council discussed the options on the oral presentation to Alberta Utility Commission when the date is set. They agreed that Option 2 would be presented.

ATCO – Tree Removal:**Motion 115/11**

Moved by Mayor Maciborski that CAO contact Darrick Brouchu with ATCO Electric and ask him to proceed with their offer of vouchers to replace trees with low growing shrubs, and to proceed with slashing of new growth poplar with reference to work order numbers 134 803 and work order 193787.

CARRIED

Motion 116/11

Moved by Mayor Maciborski to go into camera at 10:55 AM

CARRIED

Motion 117/11

Moved by Councillor Tetz to come out of camera at 12:20 PM

CARRIED

Motion 118/11

Moved by Councilor Tetz to direct CAO to send a letter to Flagstaff County with their fire safety concerns in the business on Strome Street, and have Kim Cannady, Regional Emergency Coordinator to look into these concerns as soon as possible, and send a copy of this letter to Kim Cannady.

CARRIED

Motion 119/11

Moved by Mayor Maciborski that Heisler Village Council award the Beautification Attendant contract to Amanda Howell, with a budget amount not to exceed \$2000.00 per year.

CARRIED

Motion 120/11

Moved by Councilor Tetz that Heisler Village Council award the Public Works/Administration Assistant contract to Paul Gauthier under the STEP Program.

CARRIED

Motion 121/11

Moved by Mayor Maciborski to accept the FOIP information provided for information to council.

CARRIED

Motion 122/11

Moved by Councillor Tetz that Heisler Village council increase the minimum tax property excluding requisitions as follows:

Vacant lots - \$700.00

Occupied residential - \$700.00

Occupied commercial - \$700.00

CARRIED

Motion 123/11

Moved by Mayor Maciborski that Heisler Village Council instructs the Bylaw Enforcement Officer to issue a provincial ticket to the resident at Lots 10 & 11, Block 1, Plan 590BY on licensing of Bylaw 332-07 and that the Bylaw Enforcement Officer presents this ticket in the presence of the RCMP.

CARRIED

REPORTS:

Mayor Maciborski

Flagstaff Regional Waste Management – Meeting – March 20,

2011 and march 29, 2011.

Deputy Mayor Steil No Meetings – no reports
Councillor Tetz Emergency Preparedness Testing

Public Works March, 2011 Monthly Report

CAO CAO Meeting – March 3, 2011
By law Enforcement March, 2011 Monthly Report

Motion 124/11

Moved by Mayor Maciborski to accept the written reports as presented.

CARRIED

CORRESPONDENCE:

Flagstaff Waste Management – Minutes – March 22/11

Flagstaff County – Sponsorship for the Alberta Community Cooperative Youth Program.

Letter to County RE: 2-11 FRSWVG Budget

Motion 125/11

Moved by Councillor Tetz to accept the correspondence as presented for information to council.

CARRIED

DATE OF NEXT MEETING:

The next budget meeting will be **April 15, 2011 @ 7:00 P.M.**

The next regular meeting of the Village of Heisler council will be held on **May 10, 2011 @ 7:00 P.M**

ADJOURNEMNT:

As all the items on the agenda were addressed, Mayor Maciborski adjourned the meeting at 12:45 PM.

X

Mayor Maciborski
Mayor

X

Brenda Loesch
CAO

